

APPLICANT: Print this form and give one copy to each of the references listed on your application along with a stamped envelope addressed to:

CAMP TAPAWINGO
P.O. Box 248, MAPLEWOOD, NJ 07040

REFERENCE FORM

NAME _____

Position applied for _____

This applicant has applied for a position at Camp Tapawingo, an accredited, private summer camp for girls 7 to 16 years old. We appreciate your help for us to become better acquainted with this applicant. As you complete this reference, please keep in mind this person is being considered to work and live in a community of over 200 people for eight weeks. The primary responsibility of our employees is the safety and well-being of the children. Please complete both pages of this form. Thank you very much for your honesty and cooperation.

1. Indicate the capacity and the time period you have been associated with the applicant.

___ Employer or Supervisor (From _____ to _____) ___ Co-Worker (From _____ to _____)
___ Teacher (From _____ to _____) ___ Other (From _____ to _____)

2. Name of organization, school, camp, etc. in which you were associated with applicant.

3. What, in brief were the applicant's duties?

4. Thinking about your association with this applicant, what five words describe your experiences with this person?

5. Would you employ this applicant to care for your child? ___ Yes ___ No

Why?

6. Do you know of any behaviors, activities, or associations which indicate the applicant is not reliable, honest, trustworthy, and of good conduct and character.

___ Yes ___ No If you answer "yes," please explain.

7. Please evaluate the applicant on the following characteristics and behaviors.

	Not observed or known	Weak	Competent	Above Average	Exceptional
Honesty					
Energy					
Organizational ability					
Self-discipline					
Leadership					
Dependability					
Enthusiasm					
Communication Skills					
Sense of humor					
Attendance record/ Punctuality					
Acceptance of supervision					
Maturity of judgment					
Concern for others					
Character/ Reputation					
Positive attitude					
Cooperativeness					
Emotional maturity					
Ability to interact with children					
Physical stamina/ Health					
Adaptable to group living and being away from home					
Work ethic					

8. Additional Comments

Signature _____ Date _____

Print Name _____ Day Phone (____) _____

Night Phone (____) _____

Position and Name of Organization _____